

HEALTHCARE / **HOSPITAL ADMINISTRATION**

“WELCOME TO THE WORLD OF
OPPORTUNITIES IN
HEALTHCARE MANAGEMENT.”



DIPLOMA IN HEALTHCARE / HOSPITAL ADMINISTRATION



- Duration : 6 Months
- Pre-Requisites : Plus Two or above
- Online / offline Batches
- Recorded classes

COURSE OBJECTIVES

The fast-paced healthcare field demands skilled professionals. This 6-month Diploma in Healthcare/Hospital Administration equips you for success, offering online/offline flexibility and recorded classes. You'll master hospital operations, leverage technology for better care, prioritize patient safety, and gain essential skills in HR, medical records, and legalities, all with a foundation in human anatomy and physiology. This program prepares you to make a real difference in delivering efficient, high-quality patient care.

DETAILED COURSE TOPICS

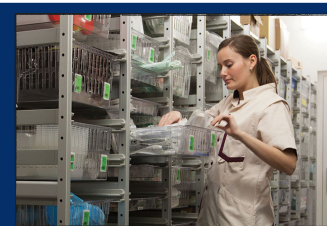
01 MODULE 1

- Hospital Function & Department
- Functions & Workflow in Front office, OP Department, IP Department
- Functions and Workflow in Pharmacy
- Functions and Workflow of Nursing Administration



02 MODULE 2

- Hospital Material Management
- Quality Control & NABH
- Infection Control
- Biomedical Waste Management
- Sterilization
- Hospital Equipment



03 MODULE 3

- Functions and work flow in Housekeeping Department
- Laundry and Linen
- CSSD department
- Function & work flow in hospital ward, OT, Ventilator, Labor room
- Piped Medical Gases and Cylinders ,Vacuum system
- Prevention of Fire Explosion in Hospital



04 MODULE 4

- AIDS, Hepatitis infection
- Cardio Pulmonary Resuscitation (CPR)
- Function and work flow in Radiology department
- Function and work flow in Dialysis department
- Ambulance service



05 MODULE 5

- Human Resource Management
- Medical Record Management
- Medical Legal Aspects
- Function and work flowing Medical Insurance Department



06 MODULE 6

- Anatomy & Physiology



WHY SUN EDUCATION ?

- 25 years of legacy in vocational training and placements
- India Book of Records winner for Best Placements
- Highly qualified and certified professional teachers
- 60% Practical, Hands-on and On-Premise training
- Online, offline and Hybrid classes
- Internship and placement assistance in reputed schools
- High quality learning resources.

TESTIMONIALS



ATHUL RAJ

Enrolling in the healthcare management course at Sun Group of Institution was one of the best decisions I've made for my career. The comprehensive curriculum, expert faculty, and hands-on approach provided me with invaluable skills and knowledge to excel in the dynamic field of healthcare management

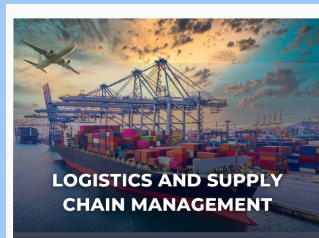


APARNA SUJITH

"Thanks to the practical approach of the healthcare management course at Sun Group of Institutions, I feel well-prepared to tackle real-world challenges in the healthcare industry."



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**SUN EDUCATION, Opposite KSRTC
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www.suninstitution.com



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Building, Ayurveda College Jn. TVPM**